



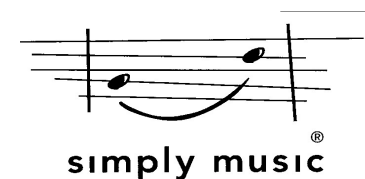
HANDBOOK

2018

FOR USE WITH THE AMAZING

SIMPLY MUSIC METHOD

OF MUSIC EDUCATION



Breakthroughs in Creativity for Humanity



ABN 54 099 791 792

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Simply Music is a revolutionary, Australian-developed piano learning method that has students playing great-sounding blues, ballads, classical and accompaniment pieces — immediately — from their very first lessons!

simplymusic.com

Welcome to



And to the amazing

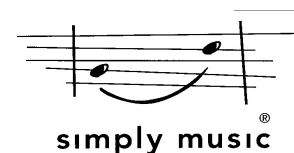
SIMPLY MUSIC METHOD

of Music Education

GOALS

Simply Music's Goals are for students to:-

1. Experience playing music as a natural self-expression.
2. Play a vast repertoire of great-sounding music including Ballads, Blues, Contemporary, Classical, Accompaniment and Jazz.
3. Develop the ability to self-generate and learn additional songs on their own.
4. Have a highly positive, self-affirming experience with music.



TEACHER

Ruth Cregan. Certified Simply Music Teacher,
Member of the Australian Guild Teacher's Register,
Registered Teacher of the Australian Music Examinations
Board,

TEACHER'S COMMITMENT

We, the owners of Creative Music Tuition, and the Teacher of the Simply Music method, - promise to:-

1. Be on time for lessons.
2. Behave in a professional and courteous manner.
3. Always do our best to create and maintain a friendly and productive environment for learning.
4. Follow the Simply Music Curriculum.
5. Be responsive and helpful.

RECIPE FOR SUCCESS

We have found that Students who practice DO achieve their goal of being able to play. Creativity is enhanced, morale is improved and of course skills levels continue to escalate. Your role is to ensure practice happens every day.

Our program consists of songs, arrangements, accompaniments, compositions and creativity that build on prior skills while introducing new skills with each new piece. Therefore the playlist must be 'kept alive' consistently so students acquire maximum benefit from the program. Teachers will conduct frequent surprise requests to play 'old' pieces to ensure students proficiency with the complete repertoire.

As well as that—Continual use of the Practice Pad, utilization of 'Learning Tools' and Strategies and NO writing extra notes will guarantee your success.

HANDBOOK OF INFORMATION FOR STUDENTS & PARENTS

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ENROLMENTS

Enrolments are received and classes are formed in January for commencement in February of each year.

A Free Introductory Session is required for each student; and child with a parent

STUDENT PIANO PARTIES

You are encouraged to host a Piano Party. Decide on a date and time that suits you. Decide how many students you can fit in your lounge room eg 5. Ruth can help with a few ideas for students to come and play for you.

CHRISTMAS GIFTS

Term 4

Creative Music Tuition Students and Staff purchase Christmas gifts for the needy to be distributed by the Salvation Army.

Date of completion 29th November 2018

TUITION FEES 2017

See page 6 for payment due dates.

New Students	\$70 Enrolment Fee
Term 1	\$350
Term 2	\$350
Term 3	\$350
Term 4	\$350
Term 1, 2019	To be advised

STUDENT ONLINE ACCOUNTS

Each student will be instructed how to create their own online account with Simply Music to purchase their own **Student Home Materials** when they become due.

Foundation Levels

Levels 1 to 9 Digital \$35, Physical \$45 plus postage.

Special Programs are used concurrently with the Foundation and Developmental Programs. Digital Prices range from \$8 to \$30

Developmental Levels

Levels 10 to 18 Digital are \$8

Supplemental Programs are used concurrently with the Foundation and Developmental Programs. Digital from \$8

Curriculum Overview—you are required to down-load from simplymusic.com to see how the curriculum is structured

FEES PAYMENTS DATES

New Students - \$70 Enrolment Fee— at enrolment

Term 1 2017 Existing Students 14th February 2018
New Students 21st February 2018

Term 2 2017 16th May 2018

Term 3 2017 15th August 2018

Term 4 2017 31st October 2018

Term 1 2018 13th February 2019

DISCOUNT FOR PAYMENT WITHIN 7 DAYS

A discount is available for payments made within 7 days of the date on the Invoice

PAYMENT OPTIONS

Cheques are payable to Ruth Cregan.

Cash - Please put in an envelope (provided), fill in your details and put in box marked for payments.

Direct Deposit—bank details will be on the invoice.

Kindly use your Name or Invoice No. for reference.

Direct Deposit requirement 3 days prior to due date.

LATE FEE

Each payment is to be paid by the due date and is the only way to secure your / your child's place in that class. Any payment not received by the due date will attract a late fee of \$35. Payment received more than one week after the due date will result in the forfeit of your lessons.

TERMS & HOLIDAYS DATES

TERM 1

Starts:-

Continuing Students 29th January 2018

New Students 5th February 2018

NO Lessons on 2nd April, Easter Monday

Ends 12th April 2018

HOLIDAYS— 13th April to 29th April 2018

TERM 2

Starts 30th April 2018

NO Lessons on 11th June, Queen's Birthday

Ends 29th June, 2018

HOLIDAYS— 1st July to 22nd July 2018

TERM 3

Starts 23rd July 2018

Ends 28th September 2018

HOLIDAYS – 29th September to 14th October 2018

TERM 4

Starts 15th October 2018

Ends 7th December 2018

HOLIDAYS — 8th December 2018 to
28th January 2019

Term 1—2019— 28th January 2019

The SLOWER YOU PLAY The FASTER YOU LEARN

You will achieve outstanding results if you:-

MARK THE PLAYLIST AND KEEP IT ALIVE. In general, this means playing the new material at least fifteen minutes per day, a minimum of five days per week, and making sure the rest of your playlist is played often enough so that your playing is fluent and expressive.

Review the new material as soon as you arrive home from your lesson, before bed, and the very next morning. During the rest of the week, be sure to play at the same time each day (and additionally as often as you like!)

STUDENT HOME MATERIALS GUIDE

The Student Home Materials are an integral and crucial part of the entire learning process. Your teacher will provide additional guidance on their use.

Playlist & Notes Book In the lesson, copy the notes *exactly* as your teacher has written them on the whiteboard. (This includes using capital letters, red or black pen, and not deviating or adding anything “extra”.) Before each home practice session, read the notes from your lesson. Check off the songs on the Playlist during each home practice session. Be sure to keep the Playlist “alive”.

The front and back covers illustrate the natural peaks, plateaus, and valleys of the long-term relationship. As our fundamental goal is to maximize the likelihood of acquiring and retaining music as a lifelong companion, it is recommended that you refer to the graph from time to time. Are you on a peak? On a plateau? In a valley?

Reference Book *Do not ever write on the diagram pages.* Be sure to use the current diagram daily in the first week, *and that you can demonstrate your understanding of it at any time thereafter.*

Video/DVD Review *only* the assigned segments of the video, and always within the first two days of your lesson. The video may be reviewed as many times as needed throughout the week. *Do not move ahead without the explicit permission of your teacher.*

Note: By design, there is no video support for Variations and Arrangements.

Keypad The Keypad is an important tool for developing and maintaining the ability to play a large repertoire without the need for written music.

Laminate and mount your Keypad (at a local print shop) and use it during video viewing (even if the piano or keyboard is in close proximity to the video). Play the entire Playlist *on the Keypad* at least once a week.

It is a great idea to have an extra mounted Keypad in the car, as the most efficient and important practice session of the week is as soon as possible after the lesson. (Of course, it can also be used in the car at any other time.)

The Keypads are also handy when travelling.

Audio Recordings Listen to the audio recordings regularly, being sure to listen to the current piece and the next one during the week. *Play along once you are able!*

Music Book The Music Book is used during the Reading Program.

Evaluation Form Please fill out the evaluation form upon completion of each level. This is a regular and ongoing opportunity to evaluate your teacher, the program, and your progress. You are encouraged to keep open communication with your teacher throughout your relationship. You will be recorded at the end of each level.

MISSED LESSONS

If you miss a lesson, collaborate with fellow students to catch up prior to the next lesson.. *(Do NOT go on to the next section or piece except with the express permission of your teacher.) (Do NOT learn pieces from the Music Book.)* You may attend another class. Please inform Ruth of an absence and write your name on the Calendar date on the Notice Board.

ROLE OF THE COACH / MENTOR

BREAKTHROUGH Coaches

Coaches you are the most important person in the team!

You are valuable - crucial to your child's learning

You are capable - you have so much life experience to draw on

You have what it takes to support the student.

ATTEND Lessons

You are an Active Participant in the lessons.

Validates the child

Builds Self-Esteem,

Validates the value of music.

Helps Navigate the Long Term Relationship

ENCOURAGE Students

You are valuable

You are capable

You have what it takes to Master Music

ENABLE Students

Bodyguard the play / practice time

Play time is non-negotiable 15-20 minutes 5 days per week.

Watch DVD/online within 24 hours of the lesson., map onto Keypad, noticing patterns, shapes & directions. Say these things aloud.

Play along with the CD often. Sing with the student.

Play Playlist and Mark

Read Notes, Encourage, and Motivate

INSPIRE Students

Be with them. Affirm them "I love that song" "You play that so well"

Show interest and pride in their skills and ability.

Let them know how important music is as emotional outlet, a creative expression, and a Safe Haven in a crazy world.

Plan mini performances for yourself / your child—"Dinner" music,

Family concerts,, Birthday parties, Musical chairs etc. Maybe busking.

Attend live Musicals Orchestras, Shows, Dances, Ballet, Jazz, Folk

Festivals etc

NEVER allow your child to quit music when they are feeling down and don't want to do this anymore. This can damage self-esteem.

SIMPLY MUSIC POLICIES

PAYMENT & RE-ENROLMENT POLICY

Payment for the Term is made at the commencement of each term, and is paid in one payment or two. This secures your regularly scheduled time. Fees paid after the due date will attract a service charge and can result in your time being forfeited.

ATTENDANCE POLICY

When you enrol into lessons, you are paying to secure a specific time, in a specific class, on a specific day. This is your time (in that class) that you are paying for. As such, classes missed for any reason cannot be credited, nor made up.

PERSONAL INFORMATION

This information helps us to administer the Simply Music organization, manage the Simply Music teacher body, understand trends, support our Simply Music students and keep everybody informed and up-to-date with what's happening within Simply Music as well as music education as a whole. We communicate regularly, via email and through our website, with our teachers and our student body. We do not sell, nor disclose private and confidential information to unrelated third parties. All information collected is securely stored on protected systems, and is kept strictly confidential.

CONFIDENTIALITY POLICY

"Simply Music and / or its delegates" ("SM") offers a unique "method" of music instruction for students and teachers including specific approaches, ideas, techniques, musical compositions, written, electronic and audiovisual materials, Trade and Service Marks, and business or technical information. ("The Program"). The Program is presented to you solely for your personal use. You will receive proprietary materials which, along with your lessons, ensure that you are being provided with the highest level of support that is possible. The Program has been developed as a result of the investment of significant time, effort and expense, and is a highly valuable, special and unique asset that provides SM with a distinct and significant competitive advantage. By signing this form you agree not to copy, alter, modify, reverse engineer, reproduce, replicate, or create any limitation or abstraction of the Program, or attempt to derive the composition or underlying information of The Program. You declare that you will not use The Program for commercial application, nor use it to influence the development of any music educational program that is intended for commercial application. You acknowledge and agree that due to the unique nature of SM's Program, there can be no adequate remedy at law for any breach of its obligations hereunder, that any such breach may allow you or third parties to unfairly compete with SM resulting in irreparable harm to SM and, therefore that upon any such breach or threat thereof, SM shall be entitled to injunctions and other appropriate equitable relief in addition to whatever remedies it may have at law. SM shall also be entitled to recover all of SM's costs, disbursements and legal fees incurred in seeking or obtaining enforcement hereof.

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STUDIO POLICIES

1.ENROLMENT - The course is 7 -12 years. Just think how brilliantly you will be playing if you stay 6 years or longer! Lessons are weekly, in classes, during School Terms only. Not on Public Holidays. See page 7.

2. TUITION FEES

Tuition Fees (flat rate per Term) are paid in advance at the commencement of the Term. Each payment secures your / your child's place in that class. Early payments receive a Discount. Late payments attract a late fee of \$35. Payments received more than one week after the due date will result in the forfeit of lessons.

3. STUDENT HOME MATERIALS COSTS

Please refer to page 5. You are also required to download the Curriculum Overview from simplymusic.com

4. ATTENDANCE POLICY

Students are responsible for punctual, regular attendance. A parent is required to attend every lesson with their child. Missed lessons? You may attend another class. Parents are welcome to attend in their child's stead. Contact other class members to find out what was learnt. Please Inform Ruth of an absence and write your name on the Calendar date.

5. PRACTICE REQUIREMENTS

All students are required to practice for at least 20 minutes per day, 5-6 days per week, at the same time each day. Parents must supervise children. If the student has not practised the Teacher is permitted to send the student home without a lesson. Consistent failure to practice is grounds for termination of lessons. No refunds for terminated lessons.

6. DISCONTINUE LESSONS.

If you decide to discontinue lessons, Never quit when feeling down, that will possibly damage self-esteem. There will be NO refunds of fees.

7. REFERRAL PROGRAM

You will receive one Free Lesson for each new student you refer to Creative Music Tuition after they enrol & pay for their first term of lessons

8. UPDATES & CONTACT INFORMATION

Each student will receive a Studio Policies contract annually, to be signed and returned to Ruth. Please inform us of any change in your contact details.

PROCEDURES

ARRIVAL

You are required to arrive a few minutes prior to your lesson time. Remove shoes, (socks or slippers are OK.) **Everyone wash your hands.** Turn off your cell phone or switch to vibration mode. Food, milk and juice consumed outside thanks. Wait until invited in by your Teacher.

LESSON BEHAVIOUR

All studio attendees are expected to behave in a courteous and cooperative manner. Any disruptive, inappropriate or uncooperative behaviour or loud or obscene talk will not be tolerated and will be grounds for dismissal from the premises or termination of lessons or both. Please - **NO** drinks or food in the class. Thank-you

PLAYING TOGETHER

Students are encouraged to get together to play together and share. Also students can have small 'Piano Parties' for family and friends. This builds confidence and gives invaluable benefits.

COMPLETING LEVELS

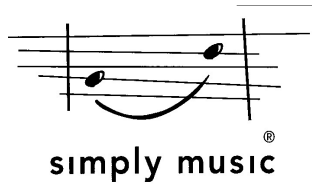
Evaluation forms will need to be completed at the conclusion of each level and returned to the teacher. However feedback is welcomed any time. You will also be recorded at the end of each level.

DISMISSAL

Students may be dismissed for any of the following reasons:
Repeated failure to attend lessons. Repeated failure to practice.
Repeated failure to follow teacher's instructions, and requirements.
Non-payment or consistent late payment of tuition or other expenses.
Disruptive or uncooperative behaviour.

REMEMBER:-

You are attending Creative Music Tuition,
COMPLETELY AT YOUR OWN RISK—
Physically, mentally, socially and emotionally. Beware,
you may even become a brilliant musician!!



**SIMPLY MUSIC'S
PERSONAL GOAL FOR YOU**

**TO MAXIMISE THE LIKELIHOOD OF
AQUIRING & RETAINING MUSIC
AS A LIFE-LONG COMPANION**

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Breakthrough

in creativity

for humanity